**Paraeducator Responsibilities**

The following is a sample job description for an adapted physical education paraeducator.

***General Job Description***

Work with students who require more individualized attention during the physical education lesson.

***Specific Job Description***

The following are specific duties to be carried out by the paraeducator:

**1.** Establish a positive and supportive relationship with the physical education teacher through regular meetings and communication.

**2.** Work with individuals or groups of students under the direct supervision of the physical education teacher.

**3.** Assist with activities of the daily lesson by

* demonstrating or having another student correctly demonstrate the skill or activity under instruction;
* closely supervising students in teacher-planned activities, including physically standing an arm’s-reach away as needed;
* helping students stay on task for activities taught by the physical education teacher through motivation, assistance, and the like;
* using appropriate activity modifications of equipment, rules, and so on, as approved by the physical education teacher; and
* allowing students to perform skills and activities as independently as possible;
* facilitating positive, age-appropriate interaction between the students and their peers.

**4.** Implement approved behavior management program for students in the gymnasium consistent with the plan used in the classroom.

**5.** Assess students’ skills and activity performances as requested by the physical education teacher.

**6.** Record progress of students under the direction of the physical education teacher. Prepare and obtain instructional materials (e.g., equipment, written instructions) as needed for the lesson’s activities in consultation with the physical education teacher.

**8.** Accompany students during any community experiences.

**9.** Assist students with toileting, dressing, and other self-care activities when needed.

**10.** Uphold confidentiality guidelines pertaining to students, parents, and physical education activities. All communication with the parent must come from the certified physical education teacher.

**11.** Perform other duties as assigned by the physical education teacher.

From *Paraeducators in Physical Education,* by Lauren Lieberman, Editor, and AAPAR, 2007, Champaign, IL: Human Kinetics.